

North Tabor Neighborhood General Meeting Agenda and Minutes  
 December 5, 2012 - 6:30pm-8:35pm  
 Emilie House: 5520 NE Glisan St., Portland, Oregon

**Present - Voting Board Members**

Melissa Bockwinkel	Board Co-Chair, Communications and Mural Committee, Friends of Trees
Nicole Davenport	Land Use Chair, Communications and Mural Committee
Moonrose Doherty	Vice co-Chair, Sustainability Committee, Mural Committee, Clean up, Friends of Trees
Alison Gavine	Board member at large
Candice Jordan	Board Treasurer
Timothy Kirkman	Vice co-Chair
Zach Michaud	Interim Southeast Uplift (SEUL) Representative and Member of Providence GNA Committee
Gail Morris	Board Secretary, Sustainability, Mural and Communications Committees
Cathy Riddell	North Tabor News, Chair of Communications Committee
Frank Spillers	Board Co-Chair, Communications Committee

**Present – Others**

Gabe Frayne	North Tabor resident, North Tabor News
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Agenda Item	Time	Discussion	Action	Who?	When?
1. Meeting called to order	6:30 pm	Melissa brought meeting to order. Introductions were dispensed with since everyone present was on the Board		Melissa Bockwinkel	
2. Approval of November minutes	6:35 pm	Zach moved to approve the minutes as submitted, Melissa seconded. No discussion. Vote was unanimous		Zach Melissa	
3. Treasurers Report	6:39 pm	Candice presented the Treasurer's report showing the balance as of today as \$3,246.72. Tim moved to start a committee to look into which bank would be best to have our accounts in. Frank seconded. No discussion, vote was unanimous. Since Diane Wells has already volunteered to help on the Audit committee, it was decided that she, Candice and Melissa will work on the audit and look into new bank accounts		Candice Jordan Tim Kirkman Frank Spillers	

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4. North Tabor News	6:45 pm	Discussion began with the deadline for the January-February issue being December 15. Cathy asked what people would be submitting for the issue. Suggestions for the issue are: Gabe: Article on the Mural Project Zach: Providence Transportation News Candice Jordan: Cleanup in April Melissa and Moonrose: Friends of Trees Alison: Schools & community resources (i.e. food banks, seasonal help)		Cathy Riddell	
5. Check signers on NT Checking account	6:48 pm	Discussion that signers should be the Chair, The Vice-Chair and the Secretary. Melissa moved that the check signers would be: Melissa, Nicole and Gail. Nicole seconded. No discussion, vote was unanimous.		Melissa Bockwinkel	
6. Voicemail	6:55 pm	Melissa moved to have Alison and Candice monitor the Voicemail system. Frank seconded. No discussion, vote was unanimous		Melissa Bockwinkel	
7. Facebook		Facebook: Nicole discussed reaching out for more participating at meetings using Facebook. Maybe a comment box as a forum for people to leave comments without having to commit to coming to meetings. Frank suggested forming a membership/outreach committee. Nicole suggested that a sub-committee could be started from the Communications Committee. Facebook editors: Cathy said anyone can post, no moderator is needed. Tim moved that Board members get access (Chairs, Vice-Chairs, Secretary. Allison seconded. No discussion, vote was unanimous			
8. Board meeting Norms & Schedules	7:10 pm	Agendas need to go out 7 days before meetings, so notice should go out earlier to get to get feedback for agenda items. Notice could go out in newsletter asking for agenda items. Someone could visit other neighborhood association meetings to get ideas Alison spoke about one neighborhood in SW Portland and their meetings. Candice volunteered to go to the Mt. Tabor meeting to see their procedures Tim moved to put other neighborhood meetings on our calendar. Frank seconded. No discussion, vote was unanimous.			

Agenda Item	Time	Discussion	Action	Who?	When?
9. Montavilla Sheet Metal building	7:20 pm	Alison reported on the availability of the former Montavilla Sheet Metal building at 57 <sup>th</sup> & NE Glisan. She thought it would be great if we could buy that building. It could be used for lots of neighborhood things such as a co-op. She had looked into it. There has actually been a lot of interest in the building (ACE Hardware, a brewery). She spoke to someone at PDC – a small business moving in there would be eligible for grants (not PDC) but other kinds of grants. Discussion continued about the possible non-profit aspect of this structure but was discontinued in order to focus on remaining agenda items.		Alison Gavine	
10. Providence Transportation Report	7:30 pm	Providence Transportation: Zach reported on the Transportation Committee meetings for Providence and said he will let NT Board members know when the next meeting is held so more can attend.		Zach Michaud	
11. Friends of Trees Report	7:35 pm	Sustainability: Friends of Trees: Robert Jordan, Melissa and Moonrose will be working with FOT. Phone calls have gone out to all 30 people who signed up for planting. The date for planting is January 19, 2013. Everyone is encouraged to attend the planning, even if you just want to bring food.		Moonrose Doherty	
12. Neighborhood Cleanup	7:38 pm	Cleanup: Moonrose and Candice are working with two people from the Mt. Tabor Neighborhood. Haulers have already been contacted.		Moonrose Doherty	
13. Raingarden & Naturescaping Workshops	7:40 pm	Raingarden & Naturescaping Workshops – March 2 & 9. at the Community of Christ Church.		Moonrose Doherty	
14. Neighborhood Visioning	7:45 pm	Neighborhood Visioning: Moonrose spoke to Ashe about SEUL hosting one for North Tabor. Moonrose attended one at the Brentwood/Darlington Neighborhood and it was really great. Outreach is needed to get the best attendance (SE Examiner, postcards, door-to-door canvassing. She will get more information so North Tabor can have one of these seminars.		Moonrose Doherty	
15. Mural Project	7:50 pm	Mural Project: Gail will contact Christin Huja about setting a date for a Community meeting about the mural project for our mural at NE 47 <sup>th</sup> & Burnside Street. Christin or Gail will get an announcement either to Melissa for Neighborhood Notes in the SE Examiner or a small article about the community meeting for the Examiner.		Gail Morris	

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16. Bylaws Committee	7:55 pm	Cathy volunteered to chair the Bylaws Committee to review and report on the Bylaws. Melissa moved to appoint Cathy as chair, Nicole seconded. No discussion. Vote was unanimous. Melissa suggested we put the /Bylaws on the January Bd. Meeting agenda and set a General meeting in February to vote on the new bylaws			
17. Visioning Meeting	8:00 pm	Moonrose suggested a Visioning meeting in May, after the Cleanup		Moonrose Doherty	
18. Newsletter	8:10 pm	Discussion about changing the newsletter cycle to even months (i.e. February-March, April-May etc.) starting in Feb. 2013. The deadline for that issue will be January 15. Zach moved to go forward with this, Melissa seconded. No further discussion, vote was unanimous.		Zach Michaud	
19. Land-Use and Transportation Committee	8:25 pm	Nicole would like to hold Land-Use and Transportation Committee meetings on the 1 <sup>st</sup> or 2 <sup>nd</sup> Tuesdays (before monthly meetings) She received 2 Land use reports, one from Providence about their landscaping, one about the property at NE 55 <sup>th</sup> & Couch Street. Zach said that he got more information about the planned development at 55 <sup>th</sup> & Couch and that generally the neighbors are OK with it. It will not involve tearing down the big house but rather remodeling it into t single-family unit land adding two smaller single-family houses on the property.		Nicole Davenport  Zach Michaud	
20. Meeting Location	8:30 pm	There was discussion about new space for meetings and ideas to encourage new people to come to meetings.			
21. Adjourn	8:35 pm	Melissa moved to adjourn, Tim seconded, no discussion. Vote was unanimous		Melissa Tim	